



Position Title: Education Coordinator (Part-time)

Accountability: The Education Coordinator will report to the Education Manager.

About the Catawba Riverkeeper Foundation (Catawba Riverkeeper):

Founded in 1997, the Catawba Riverkeeper Foundation was the 21st waterkeeper organization in the United States. Now a part of an international movement of waterkeepers that boasts over 400 local organizations, we preserve and protect the waters of the Catawba-Wateree River Basin for generations to come. Our 5,000 square mile river basin includes over 8,900 miles of waterways. We accomplish our mission in three ways:

We EDUCATE students and the public on how they can make a positive impact on the water quality in our region.

We provide opportunities for people to ENGAGE with the river to have a better understanding of the importance of our natural resources.

We PROTECT our river basin via enforcement resources, scientific fieldwork, and citizen action.

Catawba Riverkeeper is a community focused organization supported by more than 6,800 members and volunteers located throughout a 26-county river basin that dedicate time, talent, and treasure to ensuring the protection of the Catawba-Wateree River. Our professional staff of 11 and volunteer board of 16 guide the work of this passionate group of people.

Responsibility: The Education Coordinator is responsible for leading the organization's youth and adult educational and recreational programs related to the Floating Classroom on Lake Norman and the CREEK program throughout the Charlotte Region.

The Floating Classroom is a 12'x38' tri-toon boat equipped with seating for up to 40 and workstations for experiments and projects. In this role the Education Coordinator will plan, oversee, and execute the organization's school and field trip programs, summer camp programs, and family educational programming for the Floating Classroom vessel May through November. They will be responsible for assisting in the development of new programs and curriculum for the vessel. The Floating Classroom is housed in Mooresville, NC on Lake Norman.

The CREEK, *Community Resources in Education, Engagement and Kayaking*, program is a community outreach opportunity for youth living in the basin from June through August. It invites students to learn about their local waterways through experiential learning, stewardship and kayaking through a 3-year program. The Coordinator will be responsible for the implementation of the CREEK program as developed by the Education Manager.

Location:

The Education Coordinator will be based out of the Catawba Riverkeeper office in McAdenville, NC. Catawba Riverkeeper operates a very flexible work environment so remote workdays are possible and encouraged as appropriate. They will also be required to travel to various events and meetings within the Catawba-Wateree River Basin. The Floating Classroom programs will

occur at the vessel's location in Mooresville, NC and the majority of CREEK programs will be the Charlotte region.

Day to Day Duties:

- Cultivate and foster partnerships with school and community groups to offer meaningful, experiential programming
- Regularly lead Floating Classroom and CREEK programs
 - Coordinator will be expected to join students both on the water and on the boat
- Plan, manage, and train necessary staff including volunteers and hourly staff
- Adhere to established program budgets for each program
- Floating Classroom
 - Assist Education Manager in the development of educational curriculum
 - Develop marketing content for program promotion (videos, blogs, etc)
 - Coordinate the scheduling of boat captains and deck hands
- Participate as appropriate and able with the organization's activities as requested by CRF staff

Qualifications:

- Bachelor's Degree in Environmental Science, Environmental Studies, Outdoor Education, Biology, Ecology, Geology, Geography, Education, or related field
- Demonstrated experience in environmental education, teaching, or other education programming, for example camp counselor or education internships
- Must be pursuing or willing to pursue NC Environmental Educator certification
- Demonstrated ability to work cooperatively, creatively, and effectively with people of all ethnic, socio-economic, lifestyle, and cultural backgrounds
- Detail-oriented; consistently produces high-quality work without direct supervision
- Excellent organizational, project management, and time management skills
- Must be willing to work nights and weekends as needed
- Must be able to lift at least 35 pounds
- Must be able to traverse a variety of terrains (i.e. hiking trails, creek embankments, etc)
- Will be required to work in a variety of weather conditions outdoors
- Must maintain a valid driver's license at all times and have reliable personal transportation
- Comfort and experience on the water in a kayak or willing to be trained as a kayak lead; and comfort on a motorized boat required

Compensation:

This is a part-time position starting at \$15 per hour with varying hours each week dependent upon the time of year, with a maximum of 40 hours per week. Travel compensation will be provided. Benefits include professional development stipends, 40% off CRF retail goods, and pro deal discounts on recreational equipment and apparel.

How to Apply

Applicants should email their resume and cover letter to morgan@catawbariverkeeper.org. Interviews will be conducted on a rolling basis, as applications are received.