



Position Title: Boathouse Outfitter Lead (Part-Time/Seasonal)

Accountability: The Boathouse Outfitter Lead will report to the Retail Manager

Pay Rate/Hours: \$12/hour+ tips, 15-20 hours per week + special events

About the Catawba Riverkeeper Foundation (Catawba Riverkeeper):

Catawba Riverkeeper was founded in 1997 as the 21st waterkeeper organization in the US. Now part of an international movement that boasts over 400 local organizations, we preserve and protect the waters of the Catawba-Wataeree River Basin for generations to come. Our 5,000 square mile river basin includes over 8,900 miles of waterways.

We accomplish our mission in two primary ways:

- Through a wide range of public facing [EXPERIENCES](#), we educate guests of the importance of our natural resources and engage the public on how they can make a positive impact on the water quality in our region.
- Through ongoing environmental efforts, we [PROTECT](#) our river basin via enforcement resources, scientific fieldwork, and citizen action.

Catawba Riverkeeper is a community focused organization supported by more than 5,800 members and volunteers located throughout a 26-county river basin that dedicates time, talent, and treasure to ensuring the protection of our collective river basin. Our professional staff of 10 and volunteer board of 17 guide the work of this passionate group of people.

About the Boathouse:

The Boathouse is Catawba Riverkeeper's kayak rental headquarters, outfitter store, and watering hole located along the South Fork River Trail and Kayak Launch in McAdenville, NC. Visitors can enjoy a local craft beer and snack after a paddle, hike, or bike ride. Paddlers can launch their own boats, rent kayaks/canoes/SUPs from Catawba Riverkeeper, or meet up for Half Day Guided Tours of the South Fork River from The Boathouse. The Boathouse is also the home of Jam at the Dam, our live music event series. The Boathouse is open weekends April – October. Proceeds from The Boathouse directly support Catawba Riverkeeper's mission to preserve, protect, and restore local water quality.

Responsibilities: The Boathouse Outfitter Lead is responsible for a variety of managerial and frontline tasks within the Catawba Riverkeeper organization. This role will also involve cross-training and occasional shifts assisting the Lead Bartender at the River Room. The Boathouse Outfitter Lead will manage all daily needs of the Boathouse and supervise the Outfitter Staff and Kayak Tech. This includes alcohol service, any relevant tasks for special events, and ongoing training with Outfitter staff. The Boathouse Outfitter Lead will work closely with the retail manager regarding inventory management, preparations for special events, and general policies and procedures specific to the Boathouse.

Day to Day Duties:

- Act as Manager on Duty for all daily business needs.
- Reinforce and exemplify our mission to guests.
- Develop and maintain knowledge of multiple departments within the Catawba Riverkeeper organization and be able to answer various and broad reaching questions, or direct customers to the appropriate staff member.
- Manage and count retail inventory levels and communicate clearly with Retail Manager on an ongoing basis.
- Provide ongoing training and support to boathouse staff
- Provide clear communications with other Catawba Riverkeeper operational staff members (Kayak Rentals, Shuttle Drivers, etc).
- Effectively perform opening and closing duties
- Other duties as assigned by the Supervisor and/or Executive Director.

Qualifications:

- Must be 21 years of age or older (this position will be responsible for managing the service of alcoholic beverages).
- Organized and attentive with strong customer service and management skills.
- Previous retail and food and beverage experience is preferred
- Must be a team player willing to be flexible and step into a variety of roles within the organization.
- Available to work nights, weekends, and occasional holidays as shifts primarily occur on Fridays, Saturdays and Sundays.
- Must be willing to work seasonally as shifts primarily occur April through October.
- Willing to cross train to work as River Room Lead Bartender as needed.
- Must maintain a valid driver's license and/or have reliable transportation.
- Must be able to lift at least 50 pounds.
- CPR/AED/First Aid Certified is preferred.
- Provide proof of COVID-19 vaccination, or weekly negative test results to protect yourself, staff, and guests from exposure.
- Must be willing to wear a mask when indoors with another staff member or guest. This policy reflects current recommendations by the CDC and is subject to change.

How to Apply:

Applicants should email their resume and cover letter to Retail Manager Tim Bettencourt at retail@catawbariverkeeper.org. Interviews will be conducted on a rolling basis as applications are received.